



## **In-Home Childcare Rehabilitation Project**

### **Grant Guidelines**

#### **Project Description**

The Erie County Department of Planning and Community Development, in collaboration with the Early Learning Resource Center (ELRC), will use grant funds to address property condition needs of in-home group and family childcare providers throughout Erie County. The Redevelopment Authority of the City of Erie and the Corry Redevelopment Authority will be responsible for inspections, scope of work, bid and secure contracts with contractors, and finalize projects and payments.

Qualified licensed in-home group and family childcare providers will be identified through the ELRC. Priority will be given to repairs that improve Keystone STARS ratings. Funds may be used for critical safety upgrades, including, but not limited to, fencing, roofing, doors and windows, electrical and mechanical systems, and ADA modifications. All qualified providers must have property taxes current.

Each rehabilitation project will have a suggested cap of \$24,999.

#### **Project Timeline**

Grants will be awarded from now until December 31, 2025, or until the funds are fully expended. This grant will have a rolling deadline.

#### **Intended Audience**

Licensed, and in good standing, in-home group and family childcare providers in Erie County who require property improvements to operate a healthy and safe childcare business.

#### **Evaluation Criteria**

- Collection of impact data, including the number of home daycare providers assisted and the number of children impacted.
- Compliance with US Treasury monitoring requirements.

#### **Public Health Impact**

Children in Erie County will benefit from a safe and healthy daycare experience at no cost to the in-home group and family childcare providers. Monitoring documentation will include expenditure proof for completed work and individual case files for each home daycare receiving rehabilitation.

## Eligible Expenses

- Fall Protection / Barriers
- Flooring
- Painting & Repairs
- Handwashing Sinks
- Shade Structures for Outside
- Porch/gutters
- Plumbing

## Ineligible Expenses

- Major renovations (e.g., full structural changes, room additions, extensive foundation repairs)
- Luxury or non-safety-related cosmetic upgrades
- New building construction
- Non-childcare-related improvements

## Application Process

- 1. Application Submission**
  - Complete the official grant application.
  - Include a detailed list of requested repairs with rationale.
- 2. Review & Approval**
  - Applications will be reviewed by the Early Learning Resource Center and recommended to the Erie County Department of Planning and Community Development. Approved applications will be assigned to a redevelopment authority.
  - Priority will be given to projects improving Keystone STARS ratings and to providers who have not received similar funding previously.
  - Approved applicants will receive a funding agreement outlining grant terms.
- 3. Project Implementation**
  - The Erie County Department of Planning and Community Development, through its partners the Redevelopment Authority of the City of Erie and the Corry Redevelopment Authority, will contract with contractors who are licensed and insured to make improvements to in home childcares identified by the ELRC.
- 4. Final Reporting & Monitoring**
  - Each grant recipient and the redevelopment authority must maintain records of completed work.
  - Follow-up monitoring may be required to ensure compliance.

# Grant Application for In-Home Childcare Rehabilitation Project

## SECTION 1: PROVIDER INFORMATION

Provider Location Name:

\_\_\_\_\_

Provider MPI: \_\_\_\_\_ STAR Level: \_\_\_\_\_

Street Address \_\_\_\_\_ Apartment/Unit # \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

What is your provider type as identified on your DHS Certificate of Compliance?

- Group Child Care Home
- Family Child Care Home

Do you own or rent your home? \_\_\_\_\_

Have you received grant funding to support your childcare program in the last year?

If so, how much and from what funding source?

\_\_\_\_\_

How many children will this project affect? \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Email: \_\_\_\_\_

### Instructions for Submission:

- Complete this application form and submit it along with any required documentation.
- Applications will be reviewed based on need and eligibility.
- Funds will be allocated to approved applicants based on available funding.

Finished applications should be sent to [grants@jamteam.org](mailto:grants@jamteam.org)

For any questions, please contact: [aheidt@eriecountypa.gov](mailto:aheidt@eriecountypa.gov)

## **SECTION 2: Repairs and Rationale**

What improvements and safety upgrades does your childcare business need?

How will these investments help to improve your childcare business?

How will these improvements benefit the health and safety of the children?

**FOR OFFICE USE ONLY:**

**Application approval by ELRC member:** \_\_\_\_\_

**Date:** \_\_\_\_\_