



ERIE COUNTY CLERK OF RECORDS
CLERK OF COURTS, CRIMINAL DIVISION

Aubrea Hagerty-Haynes,
Clerk of Records

*****REALTY BOND INFORMATION*****

In order for the Erie County Clerk of Courts Office to accept real property as bail, the following must occur:

- 1. ALL owners listed on the DEED of the ERIE COUNTY PROPERTY must be PRESENT with VALID PHOTO ID to sign the bond.
2. There is a NON-REFUNDABLE (CASH) \$16.50 bond filing fee.
3. A NON-REFUNDABLE \$30.00 (CASH) fee must be paid for an authorized title search to be conducted. The Clerk of Courts must use the tax assessed value of property. (Tax Assessed Value - Mortgages/Judgements/Liens = Equity) Enough equity must exist to cover the FULL amount of bond.
4. A NON-REFUNDABLE \$18.50 (CASH) filing fee must be paid to the Erie County Recorder of Deeds to file bond as a lien on the Erie County Property.

*****RETURN OF BOND MONEY*****

Once there is a FINAL DISPOSITION: (DISMISSED - SENTENCED - FOUND NOT GUILTY), the surety/property owner must return to the Clerk of Courts Office and a Release of Property will need issued.

A NON-REFUNDABLE \$18.50 (CASH) filing fee must be paid to the Erie County Recorder of Deeds to remove the lien.

*****TO WITHDRAW AS A SURETY ON ANY BOND*****

Should the surety want to withdraw from a bond, they must return to this office and request an Application for Bail Piece:

- The Application for Bail Piece must be filled out and presented to the Motion Court Judge: Monday-Thursday at 9:00 AM.
Once approved, return to the Clerk of Courts and a Bail Piece will be issued for a \$5.00 non-refundable filing fee.
The Bail Piece serves as a Warrant and the surety is responsible for hiring someone to put the defendant back in Jail.
Once the Bail Piece is Served, the defendant is in Jail, the Bail Piece is stamped by the Jail and returned to the Clerk of Courts, a Release of Property can then be issued.
A NON-REFUNDABLE \$18.50 (CASH) filing fee must be paid to the Erie County Recorder of Deeds to remove the lien.
Please contact the Clerk of Courts Office with any questions 814-451-6221.

IF YOU HAVE ANY QUESTIONS ABOUT THIS INFORMATION, PLEASE ASK BEFORE YOU SIGN.

I have read and understand the above. Name: _____

Address: _____

Phone # _____ © _____

Employer: _____ Phone # _____