



## Personal Protective Equipment for Small Businesses

*An Erie County CARES funded program*

### PROGRAM OVERVIEW

The CARES Act was signed into law by the President on March 27, 2020 and provides funding for a variety of programs intended to alleviate the impact of COVID-19. Section 5001 of the CARES Act establishes the Coronavirus Relief Fund which offsets necessary expenditures incurred due to the COVID-19 public health emergency.

Act 24 of 2020 was signed by Governor Wolf on May 29, 2020. This legislation provides \$625 million in CARES Act Coronavirus Relief funding by means of block grants for counties in the commonwealth through the Department of Community and Economic Development (DCED). Erie County has received \$24.3 million in block grant funding, of which \$1 million has been committed to providing personal protective equipment (PPE) for small high-touch businesses of 50 employees or less.

The Department of Planning and Community Development, in partnership with the Erie County Emergency Management Agency, created the PPE for Small Business program based on model programs in Florida and Utah. The goal of this program is to provide "high touch" small businesses, such as medical and dental practices, childcare services and youth camps, museums and historical sites, amusement and recreation centers, independent restaurants, barber shops, beauty salons, nail salons and personal care services, with kits containing masks, hand sanitizer, gloves, and surface disinfectant. The program utilizes the bulk buying power of the county to provide PPE to those small businesses experiencing difficulties with supply chains and/or complying with the CDC and PA Department of Health guidelines for safely operating during the COVID-19 public health emergency.

### ELIGIBILITY

- The applicant must be a "high touch" small business, such as medical and dental practice, childcare service, youth camp, museum and historical site, amusement and recreation center, independent restaurant, barber shop, beauty salon, nail salon, or personal care service.
- The applicant's principal office must be located in Erie County, PA, and the residents of Erie County, PA must be a primary audience of the organization or business.
- The applicant must have 1-50 employees.
- The applicant must be in compliance with the CDC and PA Department of Health guidelines for safely operating during the COVID-19 public health emergency.
- The applicant must be engaged in activities that are legal under federal, state, and local laws and must not discriminate based on age, race, color, religion, national origin, handicap, sexual orientation, marital status, gender or gender identity.

## CONTENT OF KITS

Each PPE kit will include the following quantity of masks, gloves, hand-sanitizer, and surface disinfectant.

- 450 Type 1 surgical masks
- 150 KN-95 masks
- 5 boxes of gloves, 100/box (1- SM, 2- M, 2- L)
- 2 gallons of gel hand sanitizer
- 2 liters of hand sanitizer with pump
- 1 qt of concentrate disinfectant

***Depending on the applicant's number of employees, businesses and organizations may be approved to receive one, two, or three kits.***

## DISTRIBUTION OF KITS

Following the September 30, 2020 deadline for applications, successful applicants will be contacted by the Erie County Department of Public Safety Emergency Management Agency to schedule a time frame for pick-up. All PPE kits will be distributed in October from the Public Safety building at 2880 Flower Road, Erie, PA 16509. ***No deliveries will be made. All successful applicants will be responsible for picking up their PPE kits from the Public Safety warehouse.***

## TIMELINE

Deadline for applications is Wednesday, September 30, 2020 at 11:59 pm.

## HOW DO I APPLY?

1. Create a new application online. All applications must be submitted via the online application at <https://eriecountypa.submittable.com>. Erie County will not accept any physical copies. (Applicants must create an account on the website to access the application form and to upload support materials.)
2. Answer all questions on the online application.
4. Submit the application. When the application is complete, click the Submit button on the bottom of the application form to submit an application. Applicants may submit only one application.

For more information, contact the Erie County Department of Planning and Community Development at [pcdinfo@eriecountypa.gov](mailto:pcdinfo@eriecountypa.gov).

## APPLICATION

(For reference only. All applications must be submitted online at <https://eriecountypa.submittable.com>)

Business or Organization Name

Industry Sector: (Please select the one that best describes your business or organization.)

- Amusement and Recreation Industries
- Barber Shops
- Bars / Breweries
- Beauty Salons
- Child Day Care Services
- Chiropractors
- Dentists
- Full-service Restaurants
- Limited-service Restaurants
- Mental Health Practitioners (Except Physicians)
- Museums, Historical Sites, and Similar Institutions
- Nail Salons
- Optometrists
- Other Miscellaneous Health Practitioners (Acupuncturist, Advanced RN Office, CRNA Office, Dental Hygienist, Denturist, Midwife, Dietitian, etc.)
- Other Personal Care Services (Hair Replacement, Tanning Salon, Tattoo Parlor, Hair Weaving, Day Spa, Make Up Salon, Hair Removal Salon, Massage Parlor, Ear Piercing Services, Saunas, etc.)
- Physical, Occupational, and Speech Therapists and Audiologists
- Physicians (Except Mental Health Practitioners)
- Podiatrists
- Other

Tax Identification Number (EIN)

Number of Employees (On date of application submission)

Business or Organization Address

Address Line 2 (optional)

City, State Zip Code

Primary Contact Name

Primary Contact Phone

Primary Contact Email

Business or Organization Website

Are you in compliance with current CDC and PA Department of Health guidelines for operating safely during the COVID-19 public health emergency? Yes/No

Preferred Pick-up Time: AM/PM/Anytime