

# County of Erie Community Grant Quarterly Report

Organization Name:

Reporting Period:

Report Date:

Amount of Annual County Grant:

Grant Funds Received to Date:

**Please report only County Grant dollars spent**

Detail all expenses within the boxes provided below, if nothing expended please enter 0.00.

Current Quarter

Year to Date

Wages (Detail by job title)

Fringes (not to exceed 47.8% of wages)

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Training

Contract / Professional Fees (Detailed below)

Materials and Supplies (Detailed below)

Other Operating/ Program Expenses

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Capital Outlay (Detail items up to \$1,000)

Total Expenditures

Please provide a short description of the services provided to the community with the County's grant.

Provide a description of duties performed for each job title listed under Wages.

Provide detail of the program and operating expenses reported above. If Training is listed, please describe how it relates to the funded program. Note: Food for meetings is NOT a permitted use of County Funds.

Detail items purchased with County Grant Funds that do not fit into the categories of Wages and Fringes or Operating/ Program type expenses.

Was the County's grant money used to draw down additional money? If so, how much and detail the source and amount of the revenue.

This report is due within 30 business days after the end of each quarter, April, July, October and January. Please email this report to [hlucas@eriecountypa.gov](mailto:hlucas@eriecountypa.gov).