

FILING FOR AN IN FORMA PAUPERIS

1. Fill the In Forma Pauperis form out completely.
2. Appear in Family Motion Court located on the second floor (Monday through Thursday at 9:00 a.m.) with your completed In Forma Pauperis and your Complaint For Custody/Modification Petition.
3. If the Judge grants your In Forma Pauperis, bring all of your paperwork to the Custody Conciliation Office located on the ground floor, room 2.

If the Judge denies your In Forma Pauperis, you are required to bring the appropriate fee when presenting your paperwork to the Custody Conciliation Office. The fee is not paid directly to the Custody Conciliation Office; however, you will be instructed where to pay the fee.

4. Please refer to the Custody Booklet for further instructions and proper amount of copies needed of your Complaint for Custody/Modification Petition.

Plaintiff
v.

Defendant

IN THE COURT OF COMMON PLEAS

OF ERIE COUNTY, PENNSYLVANIA
CIVIL DIVISION

NO.

PETITION FOR LEAVE TO PROCEED IN FORMA PAUPERIS

1. I am the (Plaintiff) (Defendant) listed above. Because of my financial condition, I am unable to pay the required fees.
2. Have you ever applied for an In Forma Pauperis (IFP) in the past? _____ yes _____ no.
If so, was it granted? _____ yes _____ no.
If not, please state why. _____

3. If you have petitioned for an IFP in the past, have your financial circumstances changed since the last request? _____ yes _____ no.
If yes, please briefly explain that change. _____

4. I am unable to obtain funds from anyone, including my family and friends, to pay the costs.
5. I represent that the information below relating to my ability to pay the fees and costs is true and correct:
 - a. Name: _____
Address: _____
City, State, & ZIP: _____
 - b. EMPLOYMENT
If presently employed, state Employer: _____
Address: _____
City, State, & ZIP: _____
Wages/salary per month: _____
Type of work: _____
If presently unemployed, state date of last employment: _____
Wages/salary per month: _____
Type of work: _____
Reason no longer employed at last job: _____
 - c. OTHER INCOME WITHIN PAST TWELVE MONTHS
Business/Profession: _____
Other self-employment: _____
Interest: _____ Dividends: _____
Pension and annuities: _____
Social Security benefits: _____
Support payments: _____
Disability payments: _____
Unemployment compensation and supplemental benefits: _____
Workers' compensation: _____
Public Assistance: _____
Other: _____
 - d. OTHER CONTRIBUTIONS TO HOUSEHOLD SUPPORT

Name of spouse/significant other: _____
If your spouse is employed, state employer: _____
Wages/salary per month: _____
Type of work: _____
Contributions from Children: _____
Contributions from Parents: _____
Other contributions: _____

e. PROPERTY OWNED

Cash: _____
Checking Account: _____
Savings Account: _____
Certificates of Deposit: _____
Real Estate (including home): _____
Motor vehicle: Make: _____ Year: _____
Cost: _____ Amount now owed: _____
Stocks/bonds: _____
Other: _____

f. DEBTS AND OBLIGATIONS

Mortgage: _____ Rent: _____
Loans: _____
Other: _____

g. PERSONS DEPENDENT UPON YOU FOR SUPPORT

Name of spouse: _____
Children, if any: _____
Name: _____ Age: _____
_____ Age: _____
_____ Age: _____
Other persons:
Name: _____ Relationship: _____

6. I understand that I have a continuing obligation to inform the Court of any improvement in my financial circumstances which would permit me to pay the costs.
7. I verify that the statements made in this Affidavit are true and correct. I understand that false statements are made subject to the penalties of 18 Pa.C.S. 4904 relating to unsworn falsification to authorities.

Wherefore, I request this Honorable Court to enter an Order granting me leave to file an action as an indigent party without the necessity of paying any filing fees or costs.

DATE: _____ Petitioner: _____

ORDER

AND NOW, to-wit, this _____ day of _____, the above
Petition for Leave to Proceed In Forma Pauperis is _____ as it pertains to
the filing fees of the Prothonotary office in this matter.

BY THE COURT:

Judge