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AFTER HOURS NUMBER
FOR EMERGENCIES ONLY
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Erie County Court of Common Pleas
Sixth Judicial District
ADULT PROBATION/PAROLE DEPARTMENT
Erie County Courthouse
140 West Sixth Street
Erie, Pennsylvania 16501-1030
(814) 451-6216

CHRISTINE R. DANCE
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PRESENTENCE INVESTIGATION

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RICHARD J. WIENCZKOWSKI
SUPERVISOR, FIELD SERVICES

JENNIFER B. RAGER
SUPERVISOR,
INTERMEDIATE PUNISHMENT

ERIK D. CHRISTENSEN
SUPERVISOR, COLLECTION BUREAU

ARD Expungement Instructions

Upon verification and submission by the Erie County Adult Probation Department of your successful completion of the ARD program, and upon approval from the Erie County District Attorney and the Erie County Court, the discharge and subsequent expungement of the criminal charges for which you are placed on ARD are automatic after the maximum probation supervision date **if the following are completed:**

- Successful completion of the conditions of Probation supervision.
- Payment in full of all applicable court-ordered financial obligations such as court costs, assessments, fees, fines and restitution.
- All ARD offenders for DUI charges must successfully complete attendance at DUI classes as required by law.
- Payment in full all applicable DUI class tuition.
- All ARD Retail Theft offenders must successfully complete Retail Theft Diversion classes as required by the court.
- Payment in full all applicable Retail Theft class tuition.

If these conditions are **not** met by the maximum probation supervision date, your case will **not** be submitted for automatic discharge/ expungement.

If your case was not automatically discharged/ expunged and you successfully complete requirements after the maximum probation supervision date, you are directed to fill out the Request for ARD Expungement form. Please make sure all information required on the form is complete. Failure to complete this form in its entirety will result in a delay in the expungement process.

REQUEST FOR ARD EXPUNGEMENT