

**4<sup>th</sup> Quarter Meeting**  
**PLEASANT RIDGE MANOR EMPLOYEES' RETIREMENT COMMITTEE**  
**Nov 16, 2017**

Members present:     Fiore Leone  
                              Dr. Kyle Foust  
                              Andre Horton  
                              Mary E. Schaaf  
                              James Sparber

Also present:           Greg Ferrick, PRM  
                              Deanna Helmbreck, PRM  
                              Deedra Pfeffer, PRM  
                              Cindy Marzka, Northwest Retirement Services  
                              Frank Burnette, Morrison Fiduciary  
                              Sue Ellen Pasquale, Finance  
                              Ray Reade, Retirees Association.  
                              Karen Drich, Retirees Association  
                              Mark Orlop, County Controller's Office  
                              Daniel Bayletts, County Controller's Office  
                              Michael Bee, Boyd Waterson  
                              Jeff Shaw, Retirees Association

Chairman Leone called the Pleasant Ridge Employees' Retirement Committee to order at 12:03PM in Room 114A, Erie County Courthouse.

Roll call showed that all members were present.

Chairman Leone called for the hearing of the public. No one spoke.

Chairman Leone called to approve the minutes for the Actuary Meeting on October 19, 2017. It was approved unanimously.

Chairman Leone turned the floor over to Frank Burnette from Morrison Fiduciary; Mr. Burnette states that the fund is up 11.5-12 % YTD. Mr. Burnette recommends that the Fund add a second foreign equity manager, Vanguard, for diversification with value and growth. The new International weighting would increase to at \$8.7 million from \$6.7 million per page 9 of his presentation. Mr. Burnette requests for a motion to do so and any questions.

Chairman Leone verifies the transfers which are taking \$2 million from DFA Large Cap, taking \$3.3 million from DFA International Value and placing \$4.3 million with Vanguard International Growth.

Chairman Leone opens the floor for a motion for the transfer.  
Dr. Foust moves to approve the transfers on Mr. Burnette's recommendation.  
Mr. Sparber seconds the motion.

Roll Call Vote:  
Mr. Sparber- Yes  
Dr. Foust- Yes  
Chairman Leone- Yes  
Mr. Horton- Yes  
Ms. Schaaf- Yes

Mr. Burnette states that with these changes the fund is 67% equity versus the target of 60% with 15% in international, 12% in small cap, 39% in foreign (domestic). Mr. Burnette states that next year he will recommend rebalancing to lower the percentage in equity.

Mr. Burnette turns the floor over to Jeff Schlegel of First National Bank.  
Mr. Schlegel states that FNB manages \$ 18 Million in Fixed Income, 4% of which is currently cash. Mr. Schlegel states that the fund is underweight on Treasury's and overweight on Corporate Bonds.

Ms. Schaaf asked if the returns stated were gross or net of fees. Mr. Schlegel said they are gross. Ms. Schaaf followed up asking for the fee amount. Mr. Schlegel stated he believed them to be 15 basis points.

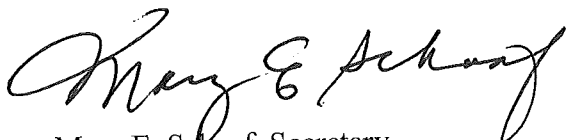
Mr. Burnette stated that with the mutual funds the fees are 24 bases points.

Mr. Horton confirms that the cash on hand in the Fund was decreased from almost \$1.3 million to \$600,000. Mr. Schlegel confirmed that stating the Fund made recent investments.

Mr. Burnette states his report is concluded.

Chairman Leone calls for adjournment

Adjournment at 12:13 P.M



Mary E. Schaaf, Secretary  
Erie County Employees' Retirement Board  
Pleasant Ridge Manor Employees' Retirement Committee

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